

4. Recognition of Prior Learning (RPL) Policy

Standards for Registered Training Organisations (RTOs) 2015:

Standard 1.8: - The RTO implements an assessment system that ensures that assessment (including recognition of prior learning):

- complies with the assessment requirements of the relevant Training Package or VET accredited course; and
- is conducted in accordance with the principles of assessment contained in table 1.8 – 1 and the rules of evidence contained in table 1.8 – 2.

Standard 1.12 – The RTO offers recognition of prior learning to individual participants

4.1 Objective – Policy Statement

Training Beyond 2000 Pty Ltd is committed to providing RPL in accordance with the requirements of the relevant Training Package or VET accredited course.

4.2 Application

All Training Beyond 2000 Pty Ltd staff, stakeholders including participants and aged care providers.

4.3 Context

The Standards for Registered Training Organisations (RTOs) 2015 defines Recognition of Prior Learning (RPL) as:

“an assessment process that assesses the competency of an individual that may have been acquired through formal, non-formal and informal learning to determine the extent to which that individual meets the requirements specified in a training package or VET accredited courses.”

RPL is the process of acknowledging an individual’s skills and knowledge acquired through learning achieved outside the formal education and training system. Such knowledge and skills can be acquired through:

- formal training;
- informal training/study;
- work experience;

- employment experience; and
- life experiences.

RPL focuses on the learning outcomes of these experiences, not how, when or where the learning occurred.

RPL recognises any prior knowledge and skills and measures it against the outcomes of the relevant unit of competence from the qualification in which the participant intends to enrol or is enrolled. The participant may not need to complete all of a training qualification if they already possess all or some of the knowledge and skills included in the qualification.

Training Beyond 2000 Pty Ltd has in place an RPL process and details of the process can be obtained on application. There is a fee for this process.

4.4 Responsibilities

All staff need to be aware of their responsibility to ensure RPL is fully explained to participants, is conducted in accordance with the principles of assessment and the rules of evidence and is recognised where the requirements are met. All staff are required to ensure procedures related to RPL are adhered to.

4.5 Monitoring and Reporting

All staff are responsible for monitoring and evaluating the operation of this policy within their area of responsibility.

4.6 Contact

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